

# Cycling and Walking Working Group Arrangements

## Terms of Reference

The Working Group is advisory only and with the following functions:-

- a. To review current progress on development of cycling and walking policy and strategy, in particular:
  - progress against West Yorkshire Transport Strategy targets relating to cycling and walking;
  - development of a West Yorkshire Local Cycling and Walking Infrastructure Plan (LCWIP), building upon individual LCWIPs currently being developed by partner councils, to identify future investment requirements for cycling and walking infrastructure;
  - development of more detailed policy on cycling and walking where appropriate;
  - members become champions and promote all West Yorkshire Combined Authority schemes within their districts in conjunction with the Chair.
- b. To discuss emerging issues affecting cycling and walking policy and delivery at a local, regional and national level.
- c. To advise and make recommendations on policy and delivery relating to cycling and walking to Transport Committee and other relevant working groups where appropriate.

The Working Group is not intended to replace or conflict with oversight and review provided by other committees and panels of the Combined Authority, including **West Yorkshire and York Investment Committee** and **Overview and Scrutiny Committee**. Oversight of cycling and walking delivery within individual projects and programmes across the Combined Authority's investment portfolio should be continue to be undertaken through established processes as part of the Combined Authority's Assurance Framework.

The Working Group is not intended to act replace or conflict with consultation processes on individual projects and programmes led by partner councils responsible for delivery.

The Working Group comprises **any number of members of the Transport Committee from time to time** but with the intention that as far as possible, membership reflect as far as possible all West Yorkshire districts and interest in both cycling and walking as individual modes of travel.

The Working Group arranges to meet **quarterly**, but could meet at any time, if appropriate or required to address specific issues identified.

A draft agenda for each meeting is produced by the Combined Authority Transport Policy section for comment by members of the Working Group.